



# SIBBERTOFT PARISH COUNCIL

Clerk & RFO: Mrs CE Valentine  
 c/o 20 Styles Place  
 Yelvertoft  
 NN6 6LR  
 clerk@sibbertoftparishcouncil.gov.uk

## AGENDA

### **THE ORDINARY MEETING OF SIBBERTOFT PARISH COUNCIL**

I hereby give notice that a Parish Council meeting will be held on Tuesday 5<sup>th</sup> March 2024 at 20:00 hrs in The Reading Room, Sibbertoft.

To all members of the council, you are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated 28<sup>th</sup> February 2024.

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).  
 Members of the public and press are welcome to attend. Please make yourself known to the Clerk.

*Clare E Valentine*

#### **Business to be transacted**

<b>1</b>	<b>APOLOGIES</b>										
	To receive apologies of absence										
<b>2</b>	<b>DECLARATIONS OF INTEREST ON THE AGENDA</b>										
	Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business.										
<b>3</b>	<b>SIGNING OF THE MINUTES</b>										
	to approve the minutes of the ordinary Parish Council meeting held on 6 <sup>th</sup> February 2024										
<b>4</b>	<b>PUBLIC PARTICIPATION</b>										
	Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of three minutes. Members of the public should address their representations through the Chairman.										
<b>5</b>	<b>PLANNING</b>										
	<p><b>1. NEW APPLICATIONS:</b>          To consider any applications not otherwise on the agenda.</p> <p><b>DECISION</b></p> <table border="0"> <tr> <td><a href="#">2023/6725/FULL</a></td> <td>The Roserie 26 Westhorpe Sibbertoft LE16 9UL</td> <td>Construction of three bay garage with ancillary habitable space above, including demolition of existing building.</td> <td>22/02/24</td> <td>Refused</td> </tr> </table> <p>To search and comment on applications: <a href="https://wnc.planning-register.co.uk/">https://wnc.planning-register.co.uk/</a></p> <table border="0"> <tr> <td><a href="#">2023/7680/PA</a></td> <td>Sibbertoft Barn Welford Road Sibbertoft LE16 9UL</td> <td>Pending Appeal</td> <td></td> <td></td> </tr> </table>	<a href="#">2023/6725/FULL</a>	The Roserie 26 Westhorpe Sibbertoft LE16 9UL	Construction of three bay garage with ancillary habitable space above, including demolition of existing building.	22/02/24	Refused	<a href="#">2023/7680/PA</a>	Sibbertoft Barn Welford Road Sibbertoft LE16 9UL	Pending Appeal		
<a href="#">2023/6725/FULL</a>	The Roserie 26 Westhorpe Sibbertoft LE16 9UL	Construction of three bay garage with ancillary habitable space above, including demolition of existing building.	22/02/24	Refused							
<a href="#">2023/7680/PA</a>	Sibbertoft Barn Welford Road Sibbertoft LE16 9UL	Pending Appeal									
<b>6</b>	<b>MATTERS ARISING AND OUTSTANDING FROM THE MEETING OF THE 6<sup>th</sup> of FEBRUARY 2024</b>										
a)	<p><b>Request for the Parish Council to sponsor / coordinate a village-wide consultation on the physical assets of Sibbertoft that define its unique character, appearance, and value to current and future residents.</b></p> <p>To consider a request from a member of the public regarding asset mapping and ACV's.</p>										



# SIBBERTOFT PARISH COUNCIL

Clerk & RFO: Mrs CE Valentine  
c/o 20 Styles Place

Yelvertoft  
NN6 6LR

clerk@sibbertoftparishcouncil.gov.uk

## AGENDA

b)	<p><b>West Northamptonshire Local Plan - Parish Engagement – SIBBERTOFT</b> To consider the local plan documents relating to the parish for response to WNC. To note the first draft of the plan is due out 4<sup>th</sup> March 2024 for comment, with an 8-week consultation.</p>
c)	<p><b>59/60 Bus Service</b> Latest progress – new contract to be signed and awaiting press release? To note WNC is also in the process of developing the Local Transport Plan and bus strategy.</p>
d)	<p><b>Sibbertoft Peace Park</b> Actions for the Parish Council for consideration Landscaping and gardening Open Gardens/fete Banking/ Fund Raising</p>
e)	<p><b>Kings Coronation and Queens Jubilee</b> Commemorative bricks update for The Pound.</p>
f)	<p><b>Street Lighting</b> Report from Councillor Parsons on street lighting and energy</p>
<b>7</b>	<p><b>REPORTS, TO RECEIVE AND AGREE ACTIONS REQUIRED IN THE FOLLOWING AREAS:</b></p>
a)	<p><b>Highways (Cllr GK) Matters can be reported directly via: <a href="https://fixmystreet.northamptonshire.gov.uk">https://fixmystreet.northamptonshire.gov.uk</a> :</b></p> <ol style="list-style-type: none"> <li>1.1. Highway matters and potholes – numerous potholes around the village have been reported on fixmystreet for attention during February with quoted lead time of 26 weeks repair. Potholes along the stretch of the Naseby Road Junction Berkley Street 5457229 closed as completed 12.02.24</li> <li>1.2. 5449561 Storm drain blocked with silt Naseby Road – scheduled for gully repair.</li> <li>1.3. 4438836 Road repairs on Church Street – potholes/ the road has collapsed. 28-day works raised as from 5<sup>th</sup> June 2023 Project costed and waiting for works to commence– TTRO(23/24) W741 - Church Street, Sibbertoft. Installation of new gullies on the above road between Naseby Road and Berkley Road. The road is closed for up to five days at off peak times from the 11th March 2024.</li> <li>1.4. 4757878. Water is overflowing on to footpath from the drain bottom of Welland Rise. Investigation: Completed (Defect Found), Defect Repair: Wednesday 27 September 2023 ticket closed. – We are awaiting the update on the project approval from West Northants.</li> <li>1.5. Flooding across the road near Westhorpe House. Area survey with camera and progress – linked with above. To note: Anglian Water suggest contacting their river support team to discuss pipework improvements across fields.</li> </ol>
b)	<p><b>Recreation Ground</b> 1. To receive any updates for consideration regarding the play equipment and play area</p>
c)	<p><b>Police Liaison Representative Report</b> To receive information for consideration regarding Police, Fire and Neighbourhood Watch. To note the next Parish Council meeting invite with the Police, Fire and Crime Commissioner is scheduled for Monday 4th March at 6pm.</p>
d)	<p><b>West Northamptonshire Council</b></p> <ol style="list-style-type: none"> <li>1. To consider the offer from the WNC and Kier Tree planting project - We would like to work with the local Parishes to identify areas where small 'pocket woodlands' of up to 10 trees can be planted. The trees would be donated by Kier for the parishes to plant and maintain.</li> <li>2. To note - free portrait of the King on order (suggest offer to The Reading Room?)</li> </ol>
<b>8</b>	<p><b>FINANCE</b></p>
a)	<ol style="list-style-type: none"> <li>1. To approve the bank reconciliation statement. Bank balance on 27<sup>th</sup> February 2024 £10,533.96</li> <li>2. To review and approve the effectiveness of the internal audit process.</li> <li>3. To note Internal Audit (NCALC) booked for Mid-April.</li> </ol>



## SIBBERTOFT PARISH COUNCIL

Clerk & RFO: Mrs CE Valentine  
 c/o 20 Styles Place  
 Yelvertoft  
 NN6 6LR  
 clerk@sibbertoftparishcouncil.gov.uk

# AGENDA

b) To approve the following payments for March 2024.

Date	Payee	Details	Amount £	Payment method	Power to pay
05.03.24	Clare Valentine	Clerk Salary Feb 2024	402.60	BP	LGA (1972) s112
05.03.24	HMRC	PAYE March 2024	98.80	BP	LGA (1972) s112
05.03.24	CPRE	Feb 2024 Subscription	5.00	DD	LGA (1972), s111
05.03.24	Ionos Cloud Ltd	Email monthly fee	4.20	DD	LGA (1972), s111
05.03.24	Tesco Mobile	Parish Mobile Jan 2024	9.00	DD	LGA (1972), s111
05.03.24	C Dickinson	Noticeboard varnish	47.81	BP	LGA (1972) s142
08.02.24	Yu Energy	Street Lighting Feb	370.93	DD	Highways Act (1980) s301
08.02.24	Yu Energy	Street Lighting Feb	24.68	DD	Highways Act (1980) s301
08.02.24	G Kershaw	Reimbursement noticeboard pins	4.99	BP	LGA (1972), s111
		Total	£968.01		

<b>9</b>	<b>Asset Register and General Risk Assessment</b> To review and approve the Asset Register and the General Risk Assessment.
<b>10</b>	<b>Grass Cutting</b> To decide upon a suitable tender for 2024 mowing season. (three-year tender)
<b>11</b>	<b>Correspondence</b> <ol style="list-style-type: none"> <li>Have your say on our plans to improve Air Quality. Consultation closes midnight Sunday 17 March 2024.  <a href="https://westnorthants.citizenspace.com/public-health/have-your-say-on-our-plans-to-improve-air-quality/">https://westnorthants.citizenspace.com/public-health/have-your-say-on-our-plans-to-improve-air-quality/</a></li> <li>Latest available grants WNC <a href="https://www.westnorthants.gov.uk/community-safety-and-emergencies/community-funding-grants-framework">https://www.westnorthants.gov.uk/community-safety-and-emergencies/community-funding-grants-framework</a></li> <li>Feedback from the WNC Tree Strategy Survey ( Cllr Allen) Further spaces available for public to attend  <a href="https://www.eventbrite.co.uk/e/west-northamptonshire-tree-strategy-public-engagement-workshops-tickets-825096113687">https://www.eventbrite.co.uk/e/west-northamptonshire-tree-strategy-public-engagement-workshops-tickets-825096113687</a></li> <li>WNC are co-ordinating a spring clean for March and would like Parish Councils to join in:  <a href="https://www.westnorthants.gov.uk/news/west-northants-council-tackle-litter-spring">https://www.westnorthants.gov.uk/news/west-northants-council-tackle-litter-spring</a></li> <li><a href="https://www.gov.uk/government/news/six-week-martyns-law-consultation-launched">https://www.gov.uk/government/news/six-week-martyns-law-consultation-launched</a>.            Martyn's Law will place a requirement on those responsible for certain venues to consider the threat from terrorism and implement appropriate and proportionate mitigation measures. Relevant to small premises capacity of 100 such as village halls.</li> <li>WNC have set the budget for 2024-2025 with a Council Tax increase of 4.99%, in line with the Government's threshold, generating extra funding of around £13.1m – with 2% of the increase going towards funding adult social care and representing an average increase on a Band D property of £84.52 a year, the equivalent of £1.63 a week.</li> </ol>
<b>12</b>	<b>Future agenda items</b>
<b>13</b>	<b>Date of next meeting:</b> Annual Meeting of the Parish 19.30hrs Followed by the Ordinary Parish Council Meeting Tuesday 2 <sup>nd</sup> April 2024 in The Reading Room.