

SIBBERTOFT PARISH COUNCIL

Clerk & RFO: Mrs CE Valentine
c/o 20 Styles Place
Yelvertoft
NN6 6LR
clerk@sibbertoftparishcouncil.gov.uk
www.sibbertoftparishcouncil.gov.uk

Agenda

SIBBERTOFT ORDINARY PARISH COUNCIL MEETING

I hereby give notice that a Parish Council meeting will be held on
Tuesday 3rd February 2026 at 20:00 hrs in The Reading Room, Sibbertoft.

To all members of the council, you are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated 27th January 2026.

Please note that photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).
Members of the public and press are welcome to attend. Please make yourself known to the Clerk.

Clare E Valentine

Business to be transacted

3056	**TO RECEIVE APOLOGIES FOR ABSENCE**
3057	**DECLARATIONS OF INTEREST**
	Members should disclose any interests in the business to be discussed. A disclosable pecuniary interest requires withdrawal from the meeting during that item.
3058	**SIGNING OF THE MINUTES**
	To approve the minutes of the meeting held on 2nd December 2025.
3059	**PUBLIC PARTICIPATION**
	Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of three minutes. Members of the public should address their representations through the Chairman.
3060	**WARD COUNCILLOR REPORT** To receive a report from the Ward Councillor.
3061	**PLANNING -** Planning portal: https://wnc.planning-register.co.uk/
	a) New applications: To consider any applications not otherwise on the agenda. **b)** New 2025/5313/FULL comments by 04.02.06 and updates on existing applications

Reference No.▶	Location▶	Proposal / Description▶	Valid Date▲	Decision Issue Date▶	Decision▶
2025/5313/FULL	Townsend Lodge, 3 Welford Road, Sibbertoft, LE16 9UJ	Proposed two storey side extension, single storey side extension, single storey rear extension & external alterations.	16/12/2025		**Pending NEW comment by 04.02.26**
2025/4995/FULL	Ashby Cottage 35 Welland Rise Sibbertoft LE16 9UD	Proposed single storey extension to dwelling to form annex	19/11/2025		Pending
2025/4573/FULL	Lowe Farm Clipston Road Sibbertoft LE16 9UB	Proposed new stables to sit alongside existing stables within existing concrete yard.	14/10/2025		Pending

c)	Local Plan – progress following WNC Policy Committee meeting 8th January and Full Council 19th January 2026. Consultation pending.
d)	Updating the Village Design Statement and associated spend.



SIBBERTOFT PARISH COUNCIL

Clerk & RFO: Mrs CE Valentine
c/o 20 Styles Place
Yelvertoft
NN6 6LR
clerk@sibbertoftparishcouncil.gov.uk
www.sibbertoftparishcouncil.gov.uk

Agenda

3062	**NEW MATTERS ON THE AGENDA AND OUTSTANDING FROM THE MEETING OF THE 2nd December 2025**
a)	Highways updates and Fixmystreet reports & vegetation issues
	• 8744612 – Overgrown vegetation & blocked ditch causing flooding. Church Street/Springcroft field. Investigate within 5 working days at 27.01.26
	• 8744563 – Pothole Church Street/village green. 5 days to investigate at 22.01.26
	• 8721880 – Pothole Berkley Street/Naseby Road – priority 4 repair 59 days as of 26.01.26
	• 8721847 – Road subsidence and potholes – Priority 3 repair 12 days as of 21.01.26
	• 7687799 – All white lining requested – multiple fixmystreet reports closed – awaiting update.
	• To note the Parish Council has requested road sweeper and drains and gullies cleared.
	• Nursing home development meeting DP. Any vehicle/traffic or construction matters regarding the Parish/highways.
	To report road or street issues go to: https://fix.westnorthants.gov.uk/
b)	**STREET LIGHTING** 1. To discuss new energy contract and decisions on spend – note we await billing from British Gas after Tomato Energy ceased trading. 2. Update street lights – fixes/adjustments to the street light Beeches Close.
3063	**REPORTS, TO RECEIVE AND AGREE ACTIONS REQUIRED IN THE FOLLOWING AREAS:**
a)	**Sibbertoft Peace Park** Plans for maintenance and update on biodiversity grant expenditure. Opening of the Peace Park Other funding opportunities
b)	**Recreation Ground** Any matters regarding the play area requiring attention/expenditure. Pirate Ship, fencing, items requiring maintenance
c)	**Police Liaison Representative** Policing updates and any further action for the Parish Council relating to Neighbourhood Watch.
3064	**FINANCE**
a)	To approve the bank reconciliation statement. Bank balance on 27th January 2026. £ 9,910.10
b)	To approve the following payments for January 2025 and to note below the agenda payments that occurred outside meeting where the Parish Council did not ordinarily meet December/January.
c)	To consider the Clerk report from Leicestershire Gardens (payment listed below). To note regarding the VAT element of invoicing and any outstanding invoices. To note a VAT return to be processed.

Date	Payee	Details	Amount £	Payment method	Power to pay
03.02.26	Staffing	January 2026	x	BP	LGA (1972) s112
03.02.26	HMRC	PAYE 2026	x	BP	LGA (1972) s112
03.02.26	CPRE	Jan 2026 Subscription	5.00	DD	LGA (1972), s111
03.02.26	Ionos Cloud Ltd	Email monthly fee	4.20	DD	LGA (1972), s111
03.02.26	Tesco Mobile	Parish Mobile	10.29	DD	LGA (1972) s111
03.02.26	Leicestershire Gardens	grass cutting July 25/104 and VAT	1670.90	BP	Opens Spaces Act 1906
03.02.26	Lloyds Bank	Service charge	4.25	BP	LGA (1972) s111
03.02.26	BWP Websites	INV-4172 Domain renewal	36.00	BP	LGA (1972) s142



SIBBERTOFT PARISH COUNCIL

Clerk & RFO: Mrs CE Valentine
c/o 20 Styles Place
Yelvertoft
NN6 6LR
clerk@sibbertoftparishcouncil.gov.uk
www.sibbertoftparishcouncil.gov.uk

Agenda

d)	**INTERNAL CONTROL/AUDIT/FINANCE**
	a) To approve the effectiveness of the internal review b) To consider a Finance Committee c) To understand and comply with Assertion 10, IT Policy and compliance.
3065	**CORRESPONDENCE** Open consultations can be found via link: **https://westnorthants.citizenspace.com/ West Northants Consultation Hub** • **Smartphone & Smart Device Use in Schools/Colleges** Closes **31 January 2026** https://westnorthants.citizenspace.com/education/smartphone-use-in-schools • **Draft Budget 2026–2027 Consultation** Closes **3 February 2026** https://westnorthants.citizenspace.com/corporate/budget-2026-27 • **Private Hire & Taxi Vehicle, Driver and Operator Licence Fees** Closes **12 February 2026** https://westnorthants.citizenspace.com/licensing/taxi-private-hire-fees • **Term Dates for West Northamptonshire Schools 2027–28** Closes **15 February 2026** https://westnorthants.citizenspace.com/education/term-dates-2027-28 • **Draft Housing Allocation Policy 2026** Closes **22 February 2026** https://westnorthants.citizenspace.com/housing/housing-allocation-policy-2026 • **West Northamptonshire Town and Parish January 2026 Briefing Town & Parish Briefing 42 https://sway.cloud.microsoft/7ZMaxXmoDCK0D7Gr?ref=Link** • Guy Fawkes Night and Remembrance Sunday fall close together in 2026. Veterans' groups are asking for no fireworks on Sunday 8 November because of their impact on those with PTSD. • **The Rt. Hon. Stuart Andrew MP** is gathering residents' views on potholes and road safety through an online survey and would welcome input from Parish Councils and local residents. Individual potholes should still be reported via FixMyStreet, but delays mean broader feedback is needed. Survey: www.stuartandrew.org.uk/news/potholes (stuartandrew.org.uk) 'Keep Daventry Parking Free' petition: www.stuartandrew.org.uk/webform/keep_parking_free_in_daventry (stuartandrew.org.uk) Residents are also encouraged to respond to the budget consultations: West Northamptonshire (closes 23:59, 3 Feb 2026) • **Anglian Water Thriving Communities Fund** – opportunity for Parish Council to seek grant/project https://www.anglianwater.co.uk/environment/supporting-our-communities/thriving-communities-fund. Closes Sunday 1st February 2026. • **Northants CALC CAN Champion information** : **www.northantscalc.gov.uk/can-champions** • Teams meeting with the Police, Fire and Crime Commissioner will take place on Wednesday 4th March at 6pm. She will be joined by the Chief Constable and Chief Fire Officer. Cllrs to advise clerk if they wish to join the meeting. • **Annual Parish Consultation Survey** organised by Kier Transportation on behalf of West Northamptonshire Council Highways. Your feedback will assist us in understanding Parish perspectives, concerns, and priorities. Parish Council to take part in the survey please click on the following link: Annual Parish Satisfaction Survey • **Parish & Town Council Snapshot Survey** – Satisfaction with your Local Planning Authority. Closes 31st January 2026. For Clerk, Chairman and Councillor to complete. • **Free Defibrillator Training** St. John Ambulance is offering a FREE demonstration on how to do effective CPR and how to use a defibrillator – parish council offer.
3066	**Future agenda items**
3067	**Date of next meeting**: Ordinary Parish Council Meeting 20:00 hrs on Tuesday 3rd March 2026.



SIBBERTOFT PARISH COUNCIL

Clerk & RFO: Mrs CE Valentine
c/o 20 Styles Place
Yelvertoft
NN6 6LR
clerk@sibbertoftparishcouncil.gov.uk
www.sibbertoftparishcouncil.gov.uk

Agenda

Payments made December – January 2026

09/01/2026	Staffing	£
09/01/2026	SIBBERTOFT PEACE PARK DONATION	£100.00
09/01/2026	HMRC	£
09/01/2026	E.ON ENERGY SOLUTIONS INV 6018810195 Final maintenance to Sept 2025	£134.40
31/12/2025	IONOS CLOUD LTD	£4.20
23/12/2025	CPRE	£5.00
22/12/2025	TESCO PARISH MOBILE	£10.29
19/12/2025	SERVICE CHARGES BANK	£4.25