

SIBBERTOFT PARISH COUNCIL

Clerk & RFO: Mrs CE Valentine
c/o 20 Styles Place
Yelvertoft
NN6 6LR
clerk@sibbertoftparishcouncil.gov.uk
www.sibbertoftparishcouncil.gov.uk

Agenda

SIBBERTOFT ORDINARY PARISH COUNCIL MEETING

I hereby give notice that a Parish Council meeting will be held on
Tuesday 7th April 2026 at 20:00 hrs in The Reading Room, Sibbertoft.

To all members of the council, you are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated 31st March 2026.

Please note that photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).
Members of the public and press are welcome to attend. Please make yourself known to the Clerk.

Clare E Valentine

Business to be transacted

3080	**TO RECEIVE APOLOGIES FOR ABSENCE**
3081	**DECLARATIONS OF INTEREST**
	Members should disclose any interests in the business to be discussed. A disclosable pecuniary interest requires withdrawal from the meeting during that item.
3082	**SIGNING OF THE MINUTES**
	To approve the minutes of the meeting held on 3rd March 2026.
3083	**PUBLIC PARTICIPATION**
	Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of three minutes. Members of the public should address their representations through the Chairman.
3084	**WARD COUNCILLOR REPORT** To receive a report from the Ward Councillor.
3085	**PLANNING -** Planning portal: https://wnc.planning-register.co.uk/
	a) New applications: To consider any applications not otherwise on the agenda. **b)** Current applications:

2025/5313/FULL	Townsend Lodge, 3 Welford Road, Sibbertoft, LE16 9UJ	Proposed two storey side extension, single storey side extension, single storey rear extension & external alterations.	25/03/2026		Approval

c)	Updating the Village Design Statement consider next steps
3086	**NEW MATTERS ON THE AGENDA AND OUTSTANDING FROM THE MEETING OF THE 3rd March 2026**
a)	Highways updates and Fixmystreet reports & vegetation issues
	• Multiple potholes reports logged on fixmystreet around the village during March.
	• 8744612 – Overgrown vegetation & blocked ditch causing flooding. Church Street/Springcroft field. Action scheduled as of 11.03.26
	• 8939762 – Verge damage triangle grass verge Church Street/Welland Rise 5 days investigation from 17.02.26 no update clerk following up.
	• 8812698 – Drain cover collapse Church Street Investigating as of 01.02.26 No change – clerk following up
	• 8808571 -White lines completion of the repaint around village as of 31.01.26 No change clerk following up.
	To report road or street issues go to: https://fix.westnorthants.gov.uk/



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3087	**REPORTS, TO RECEIVE AND AGREE ACTIONS REQUIRED IN THE FOLLOWING AREAS:**
a)	**Sibbertoft Peace Park** Update on the project, plans and spend the biodiversity project. *Open Gardens* Finance update
b)	**Recreation Ground** Play area any areas requiring attention/expenditure. Pirate Ship, fencing, items requiring maintenance
c)	**Police Liaison Representative** Policing updates and any further action for the Parish Council relating to Neighbourhood Watch.
d)	**Litter picking** Village litter Pick (JW)
3088	**FINANCE**
a)	To approve the bank reconciliation statement. Bank balance on 31.03.26 £6,676.38 Income 12.03.26 MARTIN J+L BENCH DONATION £500.00
b)	To receive year end 2025/2026 financial data
c)	To approve the following payments for April 2026:

Date	Payee	Details	Amount £	Payment method	Power to pay
07.04.26	Staffing	March 2026	-	BP	LGA (1972) s112
07.04.26	HMRC	PAYE 2026April 2026	-	BP	LGA (1972) s112
07.04.26	CPRE	Subscription	5.00	DD	LGA (1972), s111
07.04.26	Ionos Cloud Ltd	Email monthly fee	4.20	DD	LGA (1972), s111
07.04.26	Tesco Mobile	Parish Mobile	10.29	DD	LGA (1972) s111
07.04.26	Lloyds Bank	Service charge	4.25	BP	LGA (1972) s111
07.04.26	British Gas	Street lighting	87.66	BP	Highways Act 1980
07.04.26	TRT Lighting	TRT Lighting baffle	37.78	BP	Highways Act 1980
07.04.26	West Northamptonshire Council	Green bin subs	69.00	BP	Litter Act 1983 s5 (1)
07.04.26	Brixworth Parish Council	59/60 bus contribution Inv 65	250.00	BP	Local Government and Rating Act 1997 s26-29
07.04.26	West Northamptonshire Council	Election fee	64.50	BP	LGA (1972) s111
Payments	**Grant – Peace Park**				**Grant – Peace Park**
07.04.26	Sustainable Furniture UK Ltd	Bench inv 126483	470.00	BP	Natural Environment and Rural Communities Act 2006 and Environment Act 2021 S102.
07.04.26	M Bickerstaff	Hedging reimburse	217.76	BP	
07.04.26	Pond keeper	Flex liner proforma	24.00	BP	
07.04.26	M Bickerstaff	Bat & Squirrel boxes	53.96	BP	
07.04.26	M Bickerstaff	Bird box	12.99	BP	
07.04.26	M Bickerstaff	Robin Box	13.98	BP	
07.04.26	M Bickerstaff	The Plant Man -plants	247.50	BP	
07.04.26	M Bickerstaff	Boston seeds	18.99	BP	



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07.04.26	M Bickerstaff	Langton Garden Centre Trees – Apple	143.95	BP	
07.04.26	M Bickerstaff	Hedgehog house	22.99	BP	
07.04.26	M Bickerstaff	4 nesting bird boxes	18.95	BP	

d)	**INTERNAL CONTROL/AUDIT/FINANCE**
	IT Policy and compliance for approval. Note internal audit scheduled mid April.
3089	**CORRESPONDENCE** Open consultations can be found via link: **https://westnorthants.citizenspace.com/ West Northants Consultation Hub** WNC Interim support for households relying on heating oil https://westnorthants-newsroom.prgloo.com/news/interim-support-for-households-relying-on-heating-oil
3090	**Future agenda items**
3091	**Date of next meeting**: **Annual Meeting of the Parish 19.45 hrs on Tuesday 12th May 2026** Followed by: **Annual Parish Council Meeting 20:00 hrs on Tuesday 12th May 2026.** The Annual Meeting of the Parish (village meeting) will be held on the 12th of May 2026 at 19.45 hrs. Local village groups, organisations and members of the public are welcome to attend. Please provide reports regarding your organisation's activities and annual accounts in advance of the meeting to the Parish Clerk.