

SIBBERTOFT PARISH COUNCIL

Clerk & RFO: Mrs CE Valentine
c/o 20 Styles Place
Yelvertoft
NN6 6LR
clerk@sibbertoftparishcouncil.gov.uk
www.sibbertoftparishcouncil.gov.uk

Agenda

SIBBERTOFT ORDINARY PARISH COUNCIL MEETING

I hereby give notice that a Parish Council meeting will be held on
Tuesday 1st September 2026 at 20:00 hrs in The Reading Room, Sibbertoft.

To all members of the council, you are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated 26th August 2026

Please note that photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).
Members of the public and press are welcome to attend. Please make yourself known to the Clerk.

Clare E Valentine

Business to be transacted.

3148	**TO RECEIVE APOLOGIES OF ABSENCE**
3149	**TO NOTE A CASUAL VACANCY**
	Councillor applications will be welcome for consideration and co-option. The relevant forms including declaration of acceptance of office and registerable interests to be duly signed by the successful applicant.
3150	**TO CONFIRM ANY DECLARATIONS OF INTEREST ON THE AGENDA** Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business.
3151	**SIGNING OF THE MINUTES**
	To approve the minutes of the meeting held on 7th July 2026.
3152	**PUBLIC PARTICIPATION**
	Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of three minutes. Members of the public should address their representations through the Chairman.
3153	**WARD COUNCILLOR REPORT** To receive a report from the Ward Councillor.
3154	**PLANNING -** Planning portal: https://wnc.planning-register.co.uk/
	a) New applications: To consider any applications not otherwise on the agenda. **b)** Current applications: (Awaiting decision)

Reference No.▶	Location▶	Proposal / Description▶	Valid Date▲	Decision Issue Date▶	Decision▶
2026/1661/FULL	Lowe Farm Nobold Hill Clipston Road Sibbertoft LE16 9UB	Loft conversion, new rooflights and dormer windows plus internal alteration at first floor	31/03/2026		Pending
2026/2001/FULL	Nobold Hill Clipston Road Sibbertoft LE16 9UB	Change of use of agricultural paddock to Equestrian Use for new menage/arena with concrete yard, muck pit and enclosure fencing	29/04/2026		Pending

c)	**VILLAGE DESIGN STATEMENT** To receive an update on the arrangements for updating the Village Design Statement and consider next steps and any decision on spend. **New National Planning Policy Framework Published https://www.gov.uk/guidance/national-planning-policy-framework).**



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3155	**NEW MATTERS ON THE AGENDA AND OUTSTANDING FROM THE MEETING OF THE 7th of July 2026**
a)	**Highways updates and Fixmystreet reports & vegetation issues.**
	• Multiple potholes reports logged on fixmystreet around the village and Longhold Road (C Ware/Highways).
	• 9759574 –-White lines completion 9753723 – Giveaway markings worn/faded
	• *To report road or street issues go to: https://fix.westnorthants.gov.uk/*
	• To note the BT kiosk will remain in situ as a grade II listed structure and BT will continue to maintain and upkeep the kiosk.
	• General village weed spray.
	• Ideas to enhance the village
3156	**REPORTS, TO RECEIVE AND AGREE ACTIONS REQUIRED IN THE FOLLOWING AREAS:**
a)	**Sibbertoft Peace Park** Update on the project, plans and spend. Bank card update (MB) and approval for signing. Information Noticeboards and next steps, permissions and decisions on spend
c)	**Recreation Ground** Areas requiring attention/quotes/ expenditure for approval.
d)	**Police Liaison Representative** To appoint a PLR and to arrange the Police Crime box leaflet distribution/ box for Clipston.
3157	**FINANCE**
a)	To review budget vs., spend financial positions.
b)	To approve the bank reconciliation statement. Bank balance on 26.08.26 £8,250.04. (VAT reclaim has been resent in post)
c)	To approve the following payments for September 2026:

Date	Payee	Details	Amount £	Payment method	Power to pay
01.09.26	Staffing	August 2026	-	BP	LGA (1972) s112
01.09.26	HMRC	PAYE 2026	-	BP	LGA (1972) s112
01.09.26	CPRE	Subscription	5.00	DD	LGA (1972), s111
01.09.26	Ionos Cloud Ltd	Email monthly fee.	4.20	DD	LGA (1972), s111
01.09.26	Tesco Mobile	Parish Mobile	10.90	DD	LGA (1972) s111
01.09.26	Lloyds Bank	Service charge	4.25	BP	LGA (1972) s111
01.09.26	British Gas	Street lighting August 26	*await*	BP	Highways Act 1980
01.09.26	Leicestershire Gardens	Inv 26/092 grass cutting July.	1168.14	BP	Open Spaces Act 1906

c) To note the list of payments approved during August 2026.

August 2026 Payments			
To	Ref	Amount	
Clerk Salary	July 2026 Salary	-	BACS
HMRC	July 2026	-	BACS



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	DM Payroll	INV-5407 payroll provision April - Sept 26	£79.20	BACS	
	British Gas	July 2026 invoice	£149.75	BACS	
	Leicestershire Gardens	Inv 26/092 June grass cutting x 3	£1,168.14	BACS	
	Tesco Mobile	Monthly Parish Mobile	£10.90	DD	
	Mrs CE Valentine	PC Microsoft 365 annual subscription	£84.99	BACS	
	CPRE	Monthly fee (to be cancelled)	£5.00	DD	
	Ionos Cloud Ltd	Old emails (to be cancelled)	£4.20	DD	
	Lloyds Bank	Service charge	£4.25	DD	
	ICO	Annual Payment	£47.00	DD	

3158 **CORRESPONDENCE**

- West Northamptonshire Parish Conference 2026: Parishes in Partnership. 26/11/26 10am – 1pm Towcester
- NCALC Survey - Would your council support a Parish Highways Representative Scheme?
- CAN Champions scheme https://northantscalc.gov.uk/can-champions.
- Water, Water, nowhere https://www.ccw.org.uk/save-money-and-water/drought/
- Star Council Awards 2026/27 run by the National Association of Local Councils (NALC) https://www.nalc.gov.uk/support/star-council-awards.html.

3159 **Future agenda items**

3160 **Date of next meeting**:
Ordinary Parish Council Meeting Tuesday 6th October 2026 at 8pm. The Reading Room, Sibbertoft