

SIBBERTOFT PARISH COUNCIL

Clerk & RFO: Mrs CE Valentine
c/o 20 Styles Place
Yelvertoft
NN6 6LR
clerk@sibbertoftparishcouncil.gov.uk
www.sibbertoftparishcouncil.gov.uk

MINUTES OF SIBBERTOFT ORDINARY PARISH COUNCIL MEETING

Held on Tuesday 7th July 2026 at 20:00 hrs in The Reading Room, Sibbertoft.

Attendees: Chairman Kershaw., Councillors Parsons, Bickerstaff and Abrahams.
No members of public, Unitary Councillor Harris.
Clerk. Mrs Clare E Valentine.

3136	**TO RECEIVE APOLOGIES OF ABSENCE** Apologies of absence were received and approved for Councillors Walpole and Councillors Brunel-While. (Personal).
3137	**TO NOTE A CASUAL VACANCY**
	To note the Casual Vacancy following the resignation of Councillor Wilkinson. Councillor applications will be welcome for consideration at the September meeting, subject to the casual vacancy procedure. Noted for focus in September.
3138	**TO CONFIRM ANY DECLARATIONS OF INTEREST ON THE AGENDA** Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business. None
3139	**SIGNING OF THE MINUTES**
	It was **RESOLVED** to approve the minutes of the meeting held on 2nd June 2026 as a correct record. Cllr Parsons added as attending the June 2026 Ordinary Meeting.
3140	**PUBLIC PARTICIPATION**
	Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of three minutes. Members of the public should address their representations through the Chairman. No members of public present.
3141	**WARD COUNCILLOR REPORT** To receive a report from the Ward Councillor. Report to be circulated to the Clerk for addition to the minutes. West Northants Council held a scrutiny meeting where overspend of finances and balances of reserves were discussed. Further updates will follow in August regarding the new West Northants Council Local Plan and the deadline is 31st December 2026 for the Plan to go to the Planning Inspectorate. There are also changes to the National Planning Policy Framework As from 31st October the elected planning committee with only review major planning applications, the reminder of planning applications will be decided upon by the Planning Officer. Ward Councillors will lose the ability to "call in" applications, it is possible that further Internal changes maybe considered to support. Councillor Ware is to meet highways tomorrow. They are to canvass the road from The Reading Room to the Longhold Road crossroads noting all the issues and potholes. White lines for the village that are incomplete are being chased up.
3142	**PLANNING -** Planning portal: https://wnc.planning-register.co.uk/
	a) New applications: To consider any applications not otherwise on the agenda. None **b)** Current applications: (Awaiting decision) The following were noted as awaiting decision.

Reference No.▶	Location▶	Proposal / Description▶	Valid Date▲	Decision Issue Date▶	Decision▶



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2026/1661/FULL	Lowe Farm Nobold Hill Clipston Road Sibbertoft LE16 9UB	Loft conversion, new rooflights and dormer windows plus internal alteration at first floor	31/03/2026		Pending
2026/2001/FULL	Nobold Hill Clipston Road Sibbertoft LE16 9UB	Change of use of agricultural paddock to Equestrian Use for new menage/arena with concrete yard, muck pit and enclosure fencing	29/04/2026		Pending

c) **VILLAGE DESIGN STATEMENT**
consider next steps and any decision on spend.
Councillor Abraham advised there will be a meeting set up towards the end of the month. Cllrs Abraham and Bickerstaff have spoken to Northants Acre who are forwarding information on village design statements. The Reading Room has an acre membership which allows the parish council to use Acre.

3143 **NEW MATTERS ON THE AGENDA AND OUTSTANDING FROM THE MEETING OF THE 2nd of June 2026**

a) **Highways updates and Fixmystreet reports & vegetation issues**

- Multiple potholes reports logged on FixMyStreet around the village and Longhold Road requiring attention.

The Airfield Rd is almost done; there's still some potholes on the brow and a pitted area. The other bad road is at Marston Trussell. Sibbertoft Road to Marston Trussell has been reported both sides of the road as logged but no action taken yet. This is a bus route serving the village and the school, running from Dicks Hill to East Farndon. The worst sections are at the bottom of Dicks Hill and on the bend between Dicks Hill and East Farndon Road.

- 8796881–-White lines completion of the repaint around village as of 31.01.26. scheduled as of 04.06.26 Still progressing.
- *To report road or street issues go to: https://fix.westnorthants.gov.uk/*
- General village weed spray. This has not yet been completed – Chairman to progress.
- **MOWING CONTRACT REVIEW**

To approve the addition of £25.00 per cut to include the Peace Park. Contract is with Leicestershire Gardens. It was **RESOLVED** to approve the additional cut at £25.00 per cuts, which includes collecting cuttings, blowing the grass from the paths and leaving the area tidy.

- Ideas to enhance the village – Reschedule in September.
- Update regarding Anglian Water- noted low pressure.

3144 **REPORTS, TO RECEIVE AND AGREE ACTIONS REQUIRED IN THE FOLLOWING AREAS:**

a) Bus Shelter - awaiting update to see if Sibbertoft is eligible for a West Northamptonshire Council funded bus shelter replacement. Ward Cllr Ware assisting with scheme no further updates.

b) **Sibbertoft Peace Park**
Update on the project, plans and spend, funds raised from Open Gardens.
Information Noticeboards and next steps – decisions on spend. A further bench maybe required, Cllr Bickerstaff has some trees to plant, but the weather is too hot. The Open Gardens event raised £3769.00. After expenses and The Reading Room contribution, there is £2267.68 in the pot for the Peace Park. It was **RESOLVED** to look at a bank card with a limit of £100.00 for Peace Park purchase for Cllr Bickerstaff. An easier payment method required visiting garden planting suppliers is required other than BACS or cheque.
Cllr Bickerstaff is to obtain written consent from the landowners so that the PC can seek the relevant permissions for installing the information boards.

c) **Recreation Ground**
To approve the play inspection report. Areas requiring attention/quotes/ expenditure. To note two lots of dog fouling found on the playing field near to the football posts. It was **RESOLVED** to approve the play inspection report.



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	Cllr Bickerstaff has reviewed the report. There are some steps to fix on the pirate ship. Locking Pin removed from the child's swing and presents no danger. The back of the goal posts holes will have bolts added where the nets would once be fitted. The gates are being looked at. Additional hedging to be considered to make an eco corridor in the peace park and play area to improve the existing hedge.
d)	**Police Liaison Representative** To appoint a PLR and to arrange the Police Crime box leaflet distribution. Chairman to obtain crime prevents boxes and carry forward to September.
3145	**FINANCE**
a)	It was **RESOLVED** to approve the bank reconciliation statement. Bank balance on 26.05.26 £11,784.75.
b)	It was **RESOLVED** to approve the following payments for July 2026 and to approve payments to be made during August where the PC do not ordinarily meet:

Date	Payee	Details	Amount £	Payment method	Power to pay
02.07.26	Staffing	June 2026	-	BP	LGA (1972) s112
02.07.26	HMRC	PAYE 2026	-	BP	LGA (1972) s112
02.07.26	CPRE	Subscription	5.00	DD	LGA (1972), s111
02.07.26	Ionos Cloud Ltd	Email monthly fee	4.20	DD	LGA (1972), s111
02.07.26	Tesco Mobile	Parish Mobile	10.29	DD	LGA (1972) s111
02.07.26	Lloyds Bank	Service charge	4.25	BP	LGA (1972) s111
13.05.26	British Gas	Street lighting June 26	20.09	BP	Highways Act 1980
02.07.26	Leicestershire Gardens	Inv 26/066 grass cutting	778.75	BP	Open Spaces Act 1906
02.07.26	Playsafety Ltd	Annual Inspection play	123.60	BP	Open Spaces Act 1906

3146	**CORRESPONDENCE** Northants CALC Training Newsletter - June 2026 - noted
3147	**Future agenda items** None
3148	**Date of next meeting**: Ordinary Parish Council Meeting Tuesday 1st September 2026 at 8pm. The Reading Room, Sibbertoft Meeting closed at 21:47hrs