

SIBBERTOFT PARISH COUNCIL

Clerk & RFO: Mrs CE Valentine
c/o 20 Styles Place
Yelvertoft
clerk@sibbertoftparishcouncil.gov.uk
www.sibbertoftparishcouncil.gov.uk

MINUTES OF THE SIBBERTOFT ORDINARY PARISH COUNCIL MEETING

Held on Tuesday 1st September 2026 at 20:00 hrs in The Reading Room, Sibbertoft.

Attendees: Chairman Kershaw. Councillors Parsons, Bickerstaff and Abrahams.
2 members of public, Unitary Councillor Harris.
Clerk. Mrs Clare E Valentine.

3148	**TO RECEIVE APOLOGIES OF ABSENCE** Apologies of absence were received and approved for Councillor Brunel-While (personal)
3149	**TO NOTE A CASUAL VACANCY**
	Councillor applications will be welcome for consideration and co-option. The relevant forms including declaration of acceptance of office and registerable interests to be duly signed by the successful applicant. No applications, however, Councillors agreed to look to recruit for the vacant seat.
3150	**TO CONFIRM ANY DECLARATIONS OF INTEREST ON THE AGENDA** Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business. None
3151	**SIGNING OF THE MINUTES**
	It was **RESOLVED** to approve the minutes of the meeting held on 7th July 2026 as a correct record.
3152	**PUBLIC PARTICIPATION**
	Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of three minutes. Members of the public should address their representations through the Chairman. A member of public asked if the PC could find out if the stile could be reintroduced near to the woodland trust land (Jurassic Way) Harborough Rd/Church Street) or even a type of kissing gate or chicane to stop children running out into the road, it will be added on FixMyStreet. https://fix.westnorthants.gov.uk/report/10068062
3153	**WARD COUNCILLOR REPORT** To receive a report from the Ward Councillor. Cllr Ware sent apologies. Cllr Harris reported that August had been relatively quiet, although West Northants Council has continued appointing senior staff. Demand-led services remain under financial pressure, and there may be future discussions about returning these functions to West Northants Council rather than operating them through a Trust. Waste services are scheduled to be brought back in-house by 2028, and work continues with Northants Partnership Homes. There were no updates on outstanding highways matters as the usual contact has been on annual leave. It was noted that a request to clear drains and gullies is still pending, and the gully-clearing machine has not yet attended.
3154	**PLANNING -** Planning portal: https://wnc.planning-register.co.uk/ Noted
	a) New applications: To consider any applications not otherwise on the agenda. Noted as none **b)** Current applications: (Awaiting decision) Noted

Reference No.▶	Location▶	Proposal / Description▶	Valid Date▲	Decision Issue Date▶	Decision▶
2026/1661/FULL	Lowe Farm Nobold Hill Clipston Road Sibbertoft LE16 9UB	Loft conversion, new rooflights and dormer windows plus internal alteration at first floor	31/03/2026		Pending
2026/2001/FULL	Nobold Hill Clipston Road Sibbertoft LE16 9UB	Change of use of agricultural paddock to Equestrian Use for new menage/arena with concrete yard, muck pit and enclosure fencing	29/04/2026		Pending

c)	**VILLAGE DESIGN STATEMENT**



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	To receive an update on the arrangements for updating the Village Design Statement and consider next steps and any decision on spend. **New National Planning Policy Framework Published https://www.gov.uk/guidance/national-planning-policy-framework).** Cllr Abrahams reported that, together with Cllr Bickerstaff, a group of residents has expressed interest in supporting the update of the Village Design Statement. A preliminary meeting has been held, at which the group considered the development of a village-wide questionnaire. The feedback obtained will assist in shaping the revised document. Northants ACRE has provided a template questionnaire, and traffic calming will be included as one of the survey themes. Unitary Cllr Harris advised that he had reviewed the National Planning Policy Framework and noted that the document is now arranged by policy rather than by reference, making it more difficult to navigate. He further commented that the revised structure appears to provide increased support for infill development.
3155	**NEW MATTERS ON THE AGENDA AND OUTSTANDING FROM THE MEETING OF THE 7th of July 2026**
a)	**Highways updates and Fixmystreet reports & vegetation issues.**
	• Multiple potholes reports logged on fixmystreet around the village and Longhold Road (C Ware/Highways). Noted
	• 9759574 –-White lines completion 9753723 – Giveaway markings worn/faded – awaiting
	• *To report road or street issues go to: https://fix.westnorthants.gov.uk/*
	• To note the BT kiosk will remain in situ as a grade II listed structure and BT will continue to maintain and upkeep the kiosk. Noted as it was again confirmed the PC **RESOLVED** not to adopt the kiosk.
	• General village weed spray. Cllr Walpole to chase invoice, believes weed spray completed.
	Cllr Parsons to follow up on trimming the vegetation overhanging the bus shelter.
	• Ideas to enhance the village. It was **RESOLVED** to review later in the financial year (Christmas) to see what financial position the PC is in. Bus shelter may need repainting.
3156	**REPORTS, TO RECEIVE AND AGREE ACTIONS REQUIRED IN THE FOLLOWING AREAS:**
a)	**Sibbertoft Peace Park** Update on the project, plans and spend. Cllr Bickerstaff advised that there was lots of watering over the summer to keep the planting alive though the drought. The Christmas Tree did not survive, and it will be replaced. More planting awaits. Bank card update (MB) and approval for signing. The Clerk confirmed this has been arranged for Cllr Bickerstaff and will need to be formally minuted by the Charity. The Reading Room will be holding Sibbertoft Teas on 25th October to help raise more funds. Information Noticeboards and next steps, permissions and decisions on spend. It was noted that landowner consent has been provided. The Clerk will apply for the required licence once lectern details have been received from Cllr Bickerstaff.
c)	**Recreation Ground** Areas requiring attention/quotes/ expenditure for approval. Work to Pirate Ship is required. Steps to be worked on Cllrs Bickerstaff and Abrahams to arrange.
d)	**Police Liaison Representative** To appoint a PLR and to arrange the Police Crime box leaflet distribution/ box for Clipston. Awaiting new Cllr for the PLR role. The Parish Council have provided the leaflets to Clipston Parish Council.
3157	**FINANCE**
a)	To review budget vs., spend financial positions. It was **RESOLVED** to review and approve the budget and spend. Noted that VAT returns to be process and 2nd half precept is due end of September.
b)	It was **RESOLVED** to approve the bank reconciliation statement. Bank balance on 26.08.26 £8,250.04. (VAT reclaim has been resent in post)



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c) It was **RESOLVED** to approve the following payments for September 2026:

Date	Payee	Details	Amount £	Payment method	Power to pay
01.09.26	Staffing	August 2026	-	BP	LGA (1972) s112
01.09.26	HMRC	PAYE 2026	-	BP	LGA (1972) s112
01.09.26	CPRE	Subscription	5.00	DD	LGA (1972), s111
01.09.26	Ionos Cloud Ltd	Email monthly fee.	4.20	DD	LGA (1972), s111
01.09.26	Tesco Mobile	Parish Mobile	10.90	DD	LGA (1972) s111
01.09.26	Lloyds Bank	Service charge	4.25	BP	LGA (1972) s111
01.09.26	British Gas	Street lighting August 26	*await*	BP	Highways Act 1980
01.09.26	Leicestershire Gardens	Inv 26/092 grass cutting July.	1168.14	BP	Open Spaces Act 1906

c) It was noted the list of payments approved during August 2026.

August 2026 Payments			
To	Ref	Amount	
Clerk Salary	July 2026 Salary	-	BACS
HMRC	July 2026	-	BACS
DM Payroll	INV-5407 payroll provision April - Sept 26	£79.20	BACS
British Gas	July 2026 invoice	£149.75	BACS
Leicestershire Gardens	Inv 26/092 June grass cutting x 3	£1,168.14	BACS
Tesco Mobile	Monthly Parish Mobile	£10.90	DD
Mrs CE Valentine	PC Microsoft 365 annual subscription	£84.99	BACS
CPRE	Monthly fee (to be cancelled)	£5.00	DD
Ionos Cloud Ltd	Old emails (to be cancelled)	£4.20	DD
Lloyds Bank	Service charge	£4.25	DD
ICO	Annual Payment	£47.00	DD

3158 **CORRESPONDENCE Noted**

- West Northamptonshire Parish Conference 2026: Parishes in Partnership. 26/11/26 10am – 1pm Towcester
- NCALC Survey - Would your council support a Parish Highways Representative Scheme? – send to J Harris.
- CAN Champions scheme https://northantscalc.gov.uk/can-champions.
- Water, Water, nowhere https://www.ccw.org.uk/save-money-and-water/drought/
- Star Council Awards 2026/27 run by the National Association of Local Councils (NALC) https://www.nalc.gov.uk/support/star-council-awards.html.

3159 **Future agenda items**
None

3160 **Date of next meeting**:
Ordinary Parish Council Meeting Tuesday 6th October 2026 at 8pm. The Reading Room, Sibbertoft
Meeting closed at 20:47 hrs.