

SIBBERTOFT PARISH COUNCIL

Clerk & RFO: Mrs CE Valentine
c/o 20 Styles Place
Yelvertoft
NN6 6LR
clerk@sibbertoftparishcouncil.gov.uk
www.sibbertoftparishcouncil.gov.uk

Agenda

SIBBERTOFT ORDINARY PARISH COUNCIL MEETING

I hereby give notice that a Parish Council meeting will be held on
Tuesday 6th October 2026 at 20:00 hrs in The Reading Room, Sibbertoft.

To all members of the council, you are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated 1st October 2026

Please note that photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).
Members of the public and press are welcome to attend. Please make yourself known to the Clerk.

Clare E Valentine

Business to be transacted.

3161	**TO RECEIVE APOLOGIES OF ABSENCE**
3162	**TO NOTE A CASUAL VACANCY**
	Councillor applications will be welcome for consideration and co-option. The relevant forms including declaration of acceptance of office and registerable interests to be duly signed by the successful applicant.
3163	**TO CONFIRM ANY DECLARATIONS OF INTEREST ON THE AGENDA** Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require that the member withdraws from the meeting room during the transaction of that item of business.
3164	**SIGNING OF THE MINUTES**
	To approve the minutes of the meeting held on 1st September 2026.
3165	**PUBLIC PARTICIPATION**
	Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of three minutes. Members of the public should address their representations through the Chairman.
3166	**WARD COUNCILLOR REPORT** To receive a report from the Ward Councillor.
3167	**PLANNING -** Planning portal: https://wnc.planning-register.co.uk/
	a) New applications: To consider any applications not otherwise on the agenda. **b)** Current applications: (Awaiting decision)

Reference No.▶	Location▶	Proposal / Description▶	Valid Date▲	Decision Issue Date▶	Decision▶
2026/3608/FULL	Prince Rupert Farm Naseby Road Sibbertoft LE16 9UH	Conversion of brick agricultural building to a 3 bedroom holiday accommodation	23/09/2026		Pending NEW
2026/2001/FULL	Nobold Hill Clipston Road Sibbertoft LE16 9UB	Change of use of agricultural paddock to Equestrian Use for new menage/arena with concrete yard, muck pit and enclosure fencing	29/04/2026	Awaiting	Pending
2026/1661/FULL	Lowe Farm Nobold Hill Clipston Road Sibbertoft LE16 9UB	Loft conversion, new rooflights and dormer windows plus internal alteration at first floor	31/03/2026	Awaiting	Pending

c)	**VILLAGE DESIGN STATEMENT**



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	To receive an update on the arrangements for updating the Village Design Statement and consider next steps and any decision on spend. **New National Planning Policy Framework Published https://www.gov.uk/guidance/national-planning-policy-framework).** **Discuss any updates relating to WNC Local Plan, regulation 19 progress.**
3168	**NEW MATTERS ON THE AGENDA AND OUTSTANDING FROM THE MEETING OF THE 1st of September 2026**
a)	**Highways updates and Fixmystreet reports & vegetation issues.**
	• Multiple potholes reports logged on fixmystreet around the village and Longhold Road (C Ware/Highways).
	• 10068062 – Stile entrance exit from the Jurassic Way onto Harborough Road / Church Street. On site 01.10.26 starting repairs.
	• 9759574 –-White lines completion 9753723 – Give way markings worn/faded
	• Drain cleansing was scheduled for September – although maybe delay in highways programme of works.
	• *To report road or street issues go to: https://fix.westnorthants.gov.uk/*
b)	**Police and Crime Commissioner Road Safety Fund** Clerk has written to highways for cost to install two SID (speed devices) at two locations by village entrances. To consider costs and next steps with highways and to apply for the PFFC grant up to £5k. https://northantspfcc.org.uk/our-work/grant-schemes/safe-and-sound-communities-fund/
3169	**REPORTS, TO RECEIVE AND AGREE ACTIONS REQUIRED IN THE FOLLOWING AREAS:**
a)	**Sibbertoft Peace Park** Update on the project, plans and spend. Information Noticeboards and next steps, permissions and decisions on spend
b)	**Recreation Ground** Areas requiring attention/quotes/ expenditure for approval.
3170	**FINANCE**
a)	To approve the bank reconciliation statement. Bank balance on 01.10.26 £19,361.90 Income HMRC VAT 126 Return £4,200.62. To confirm 2nd half precept received £10,000.00 on 28.09.26. To note British Gas is now set up as direct debit.
b)	To approve the following payments for October 2026:

Date	Payee	Details	Amount £	Payment method	Power to pay
06.10.26	Staffing	September 2026	-	BP	LGA (1972) s112
06.10.26	HMRC	PAYE 2026	-	BP	LGA (1972) s112
06.10.26	Tesco Mobile	Parish Mobile	10.90	DD	LGA (1972), s111
06.10.26	Lloyds Bank	Service charge	4.25	DD	LGA (1972), s111
06.10.26	British Gas	Street lighting September 26	41.27	DD	LGA (1972) s111
06.10.26	Leicestershire Gardens	Inv 26/172 3 x August	1678.14	BP	LGA (1972) s111 Highways Act 1980
06.10.26	PKF Littlejohn LLP	Inv SB20262286 external audit	252.00	BP	Local Audit and Accountability Act 2014
01.09.26	Leicestershire Gardens	Inv 26/141 grass cutting July	1228.14	BP	Open Spaces Act 1906
16.09.26	DM Payroll	Inv 5407 payroll service	79.20	BP	Open Spaces Act 1906 LGA (1972) s111



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c)	To note PKF Littlejohn AGAR External Audit Section 3 and Notice of conclusion of audit.
d)	Staffing: The National Joint Council has agreed a 3.3% increase in local-government pay rates and allowances for 2026/27, effective from 1 April 2026. For councils employing staff on NJC or model-contract terms, payroll updates and the calculation of any back pay will be required as part of this pay award process.
3171	**CORRESPONDENCE** • West Northamptonshire Parish Conference 2026: Parishes in Partnership. 26/11/26 10am – 1pm Towcester • Newsletter – September 2026 - Northamptonshire Police & Fire Commissioner • West Northamptonshire Council is consulting on a new strategy that sets out a long-term vision for improving transport across Northampton link: https://www.westnorthants.gov.uk/consultations closes 15.11.26 • The West Northamptonshire Council on Street Consolidation Order P2149 see www.westnorthants.gov.uk (search traffic regulation orders) The purpose of the Order is to consolidate West Northamptonshire's existing on-street prohibition of waiting, loading, and unloading, stopping restrictions and on-street parking place Orders into a single county-wide Traffic Regulation Order. Closes 17.10.26
3172	**Future agenda items**
3173	**Date of next meeting**: Ordinary Parish Council Meeting Tuesday 3rd November 2026 at 8pm. The Reading Room, Sibbertoft